


**Minutes of the Ashford Parish Council Meeting  
Held on Thursday 18<sup>th</sup> April 2024 at 7.30pm in the Church Hall,  
St Peter's Church, Ashford**

**Present:** Cllrs P Hughes (Chairman), J Bosley, K Furse, G Holder and V Lawson

Mrs V Woodhouse, Locum Parish Clerk  
Cllr P Maskell, Devon County Council  
Cllr R Knight, North Devon Council

10 Members of the public

- 2404/01     **Apologies**  
Cllrs B Kettle and M Withey.
- 2404/02     **Declarations of Interest**  
None.
- 2404/03     **Public Participation**  
A member of the public read out an email from a resident about the state of Ashfield Lane, it was noted that in the previous minutes it said about it not being bad enough but felt that it was in an awful state.  
  
It was confirmed that it was the report back from Highways that it is not bad enough for works to be undertaken and Cllr Maskell will investigate with Cllr Hughes.
- 2404/04     **Minutes**  
It was **resolved**, with no votes to the contrary, to approve and sign the minutes of the Parish Council meeting held on Thursday 21<sup>st</sup> February 2024 as a correct record.
- 2404/05     **County Councillor Report**  
Cllr Maskell reported that roads are a big issue at the moment, the flooding on the top road is still an issue even after clearance works and it has been reported again. The main road to Heanton is also still an issue and Cllr Maskell has requested that this be looked at again. Additional funding has been allocated towards the roads so hopefully the situation will begin to improve.
- 2404/06     **District Councillor Report**  
Cllr Knight explained that most of his involvement with the parish has been neighbour disputes and highways.
- 2404/07     **Highway Priorities**  
None.

  
16/5/24

2404/08

**Payment and Receipts**

The following payment and receipts were received and approved:

**Payments**

- |  |         |
|--|---------|
| 1. Clerk's Expenses (mileage)                      | £21.15  |
| 2. Clerk's Invoice for hours to end of April 24    | £200    |
| 3. Ashford Church Council, Hall Hire               | £20     |
| 4. Devon Association of Local Councils, Membership | £120.85 |
| 5. M J Baker, Grass Cutting, April                 | £120    |
| 6. National Grid, Electricity Connection for Defib | £903.64 |

**Payments**

**£1,388.64**

**Receipts**

None.

**Receipts**

**£0.00**

2404/09

**Devon Association of Local Councils**

Members considered the renewal of membership to DALC for 2024/2025, it was noted that the membership costs had increased this year and **resolved**, with no votes to the contrary to renew the Parish Council's membership.

2404/10

**Defibrillator**

Cllr Hughes is progressing.

2404/11

**Highways and Footpaths**

The Chairman will pursue with Cllr Maskell.

2404/12

**Village Clean-up/Litter Pick**

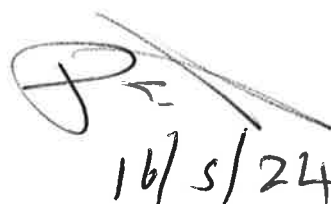
The Chairman proposed that the date be altered from the 4<sup>th</sup> May 2024 to the following Saturday 11<sup>th</sup> May 2024 so that it does not fall on bank holiday for those people who are away or have people visiting. It was resolved, with no votes to the contrary, to change the date to Saturday 11<sup>th</sup> May 2024.

2404/13

It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

Members of the public left the meeting.

**PART B**



Handwritten signature and date: 16/5/24

2404/14

**Recruitment**

Members were informed that an application for the position of Parish Clerk & Responsible Financial Officer had been received, members reviewed the application, and it was **resolved**, with no votes to the contrary, to pursue the references and arrange an interview, it was further agreed for Cllrs Hughes, Lawon, Kettle and Bosely to sit on the panel.

There being no further business the meeting closed at 8pm.

Signed .....



Dated .....

16/5/24

**IMPORTANT NOTE – IF YOU DO NOT AGREE WITH ANYTHING PLEASE CONTACT THE LOCUM PARISH CLERK AS SOON AS POSSIBLE AND NOT LATER THAN 7 DAYS BEFORE THE NEXT MEETING. IF YOU ARE UNABLE TO AGREE ANY CHANGES, YOU SHOULD CONTACT THE CHAIRMAN WHO WILL DETERMINE ANY CHANGES AND INFORM THE COUNCIL PRIOR TO THEIR FINAL APPROVAL.**